



Academic Life Coaching

Copper Street, Prosperita, Windhoek, P.O. Box 22733,
Tel +264 61 252 764/+264 81 288 7720, Fax2Email 0886509077

Account name: GLOWREACH
Bank name: First National Bank
Account no: 62272050867
Branch code: 289375
Account type: Cheque account
Reference: Learner's name & surname
Send proof to admin@glowreach.com

Our ref: _____

BOOKING AGREEMENT FORM

Parents		Person responsible for payment	
Father/Mother			
Name			
Residential Address			
Telephone	(w) (c)	(w) (c)	
E-mail			
Occupation	Employer	Employer	
Work Address			

LEARNER INFORMATION			
Surname		Gender: M	F
Name			
School			
Grade			
Birth Date	Day	Month	Year
Session preference	virtual		onsite

Selection of package and payment schedule
<input type="checkbox"/> Booster: 3 sessions: 15% off: N\$1500 (once off)
<input type="checkbox"/> Growing: 6 sessions: 10% off: N\$2970 (N\$1500 once off + N\$367.5 x 4 monthly instalments)
<input type="checkbox"/> Glowing: 12 sessions: 15% off: N\$5610 (N\$1500 once off + N\$456.67 x 9 monthly instalments)

I HEREBY ACCEPT AND ACKNOWLEDGE THE TERMS AND CONDITIONS AS BELOW

- All bookings and payments must be made on/before 5 January.
- Monthly instalments are payable by EFT on the 1st of each month.
- Learners are expected to arrive or log on 10 minutes prior the session.
- Learners are responsible for own laptop, data and to download zoom application for virtual sessions
- Late arrivals for sessions will be completed within the 45min session.
- Rescheduling of sessions should be done no later than 2 hours prior the session.
- 100% charge for no show (i.e. no arrangements made to reschedule the session, session will be charged in full).
- The fees paid are under no circumstances refundable.
- 50% cancellation fee will be charged for cancellations before 20 March & 100% cancellation fee after 20 March.

SIGNATURE _____ DATE _____